



PENTAGON

PAYROLL

**OUR PAYROLL SERVICES ENSURE
YOU AND ALL EMPLOYEES HAVE THE
PLATFORM TO WORK WITH CONFIDENCE**



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Our payroll services ensure you and all employees have the platform to work with confidence



Pentagon Payroll Ltd

Overview

The impact of payroll and contracting issues for companies can be devastating and this is why you need support from professionals. At Pentagon Payroll, we are payroll specialists who are committed to providing you or your organisation the best standard of service in a wide range of payroll tasks and duties.

We are proud to offer payroll services aimed at companies of all sizes and across sectors. We are CIS accredited, which means that we can support employees and organisations in the construction industry.

When you want to be sure that your administration duties are in good order, rely on the professionals to help you find peace of mind and confidence.

As an organisation, we have a range of core values that help us work with you, ensuring you deliver the best output to your customers and clients.

Our payroll services can drive your business, allowing you to prosper and develop. Our enthusiastic and committed team has a passion for payroll services and we look forward to playing a role in your success.


As a company, we believe we offer core values that ensure we are there when you need us, that you find us to be a helpful and friendly organisation and that we provide efficient services that help drive your business.

At Pentagon, we have a committed and enthusiastic team and we take pride in having a passion for business work that many people or companies struggle to take care of.



Some of the payroll services we offer at Pentagon Payroll include:

- Accounting, Finance and Administration
- Call and Contact Centres
- Construction
- Drivers
- Engineering and Technology
- Education
- Financial Services
- Healthcare and Social Care
- Information Technology
- Airports & Aviation Staff
- Customer Charter



At Pentagon Payroll, we pride ourselves on providing the best range of payroll services



Pentagon Payroll Ltd

Payroll Services

We are in a position to take responsibility for your payroll requirements, allowing you to focus on more pressing matters in the workplace. The confidence of knowing that you are fully compliant and that your employees' needs are taken care of will help your firm to work to its best capabilities.

We are in a position to take responsibility for your payroll requirements, allowing you to focus on more pressing matters in the workplace.

The confidence of knowing that you are fully compliant and that your employees' needs are taken care of will help your firm to work to its best capabilities.

Depending on the work you do, some of these services will be more relevant than others.

No matter what you need, we take great pride in offering a bespoke service that is tailored to your needs.

At Pentagon Payroll, we take the time to meet with you and ensure that you receive the support and guidance you require.

If there are additional services that you need to be fully compliant with industry or local regulations, please contact us.


At Pentagon Payroll, we take great pride in offering a flexible service and we like to stay in touch with all regulatory factors.

When it comes to being confident that you are doing the right things, rely on industry specialists.

Some of the most popular services we provide at Pentagon Payroll include:

- PAYE Payroll
- CIS Payroll
- Umbrella Services
- Limited Companies
- Sole Traders
- Payroll Services





At Pentagon Payroll, we pride ourselves on providing the best range of payroll services

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PAYE Payroll

We offer a wide range of services at Pentagon Payroll but we believe that one of the most important services we provide is PAYE Payroll. PAYE Payroll services are certainly amongst the most popular services that we offer, and it is easy to see why.

PAYE Payroll services are of benefit to all firms in all sectors. Every company will have unique characteristics that set them apart from their peers and rivals, but there are also elements that every firm needs to take care of. Payroll duties are amongst these services that every firm needs and with our help, you can be confident that this matter will be taken care of.

We are able to provide assistance in ensuring your company scheme is registered and we are able to assist you in setting up your payroll. At Pentagon Payroll, we are also in a position to provide you with detailed


management reports on all payroll matters. Also, and this is an important service for many of our clients, we are able to liaise with HMRC on your behalf, providing them with all the information they need and require from your business.

No matter the shape or size of your firm, or what sector you operate in, Pentagon Payroll is able to offer a tailored solution. We are in a position to scale our services so even if your business is expanding or contracting, we are in a position to offer you an appropriate service for an appropriate fee.

We know the importance of PAYE Payroll services, and if you want a tailored and dependable PAYE Payroll service, rely on Pentagon Payroll.

Some of the most popular Pentagon Payroll PAYE Payroll services include:

- Processing payments to employees, HMRC, Unions and Pension funds
 - Management of BACS payment runs
- Provision of payslips
- Liaising with HMRC for you, including end of year reports
- Dealing with any employees enquiries
- Ensuring tax codes are up to date
- Ensuring that all of your employee and tax legislation is up to date and fully compliant



After we have taken some initial information from you, Pentagon Payroll will create an account for you and we are on hand to help you out at all times.

We believe that our services offer a range of benefits for your business, enabling you to flourish and develop.

Pentagon Payroll offers a cost effective service and with a skilled and qualified team, you can be confident that we will look after your matters. By calling on us, you don't need to have payroll software and you can be confident that we act confidentially in all matters.

When you need assurance that you are acting in the correct manner, we offer a dedicated account manager who ensures you have a point of contact at all times.

At Pentagon Payroll, we pride ourselves on providing the best range of payroll services



Pentagon Payroll Ltd

CIS Payroll

If you are involved in the construction industry or you spend a considerable amount of money each year, our CIS Payroll services will be of interest to you. CIS, which stands for Construction Industry Scheme, contains a series of unique rules which have been created by the Tax Office. These relate to payments made by contractors to sub-contractors in this sector.

CIS is in place for contractors, sub-contractors and companies which spend notable sums of money each year on construction work even if they technically aren't in the construction industry.

Any firm that has an average spend of at least £1m a year, over a three year period will be deemed as having to sign up with CIS, and your company will have to be registered with HMRC.

This is just one of the areas where we can assist you. It is important to be aware that different rules apply to contractors and sub-contractors, which means you need to know what you are and then make sure that you are correctly registered with HMRC.

This is an area where we are highly experienced and our CIS Payroll team will take care of all of your paperwork duties.

We understand that many companies operate as both a contractor and sub-contractor depending on their role or work, and it is easy to become confused when reporting to HMRC.


As an experienced firm, we can take the confusion out of the process, ensuring you are fully compliant with all rules and regulations.

Our services will ensure that you operate efficiently and that you are confident you are dealing with HMRC in the correct manner.

When you call on Pentagon Payroll, you can be confident that we provide you with the highest standard of payroll services, allowing you to focus on your core strengths.

We are committed to helping firms develop and we look forward to helping you soon.





At Pentagon Payroll, we pride ourselves on providing the best range of payroll services



Pentagon Payroll Ltd

Umbrella

We know that there are an increasing number of people looking for help in running their business and we believe the Pentagon Payroll umbrella service is of considerable interest to people. This set-up allows you to claim tax relief on the various business expenses you can accrue on a weekly basis.

We are able to calculate these expenses through standard PAYE regulations and doing so offers benefits for the agency and the individual.

We know that people are looking for ways to take home more money, and the use of an umbrella solution will help you to achieve this.

Did you know that switching to an umbrella solution could lead to you taking home an additional £1,000 every single year? This is something that people should be interested in, and when compared to the traditional PAYE

system, the number of hours you work and the expenses you have submitted, it is possible to make this type of saving.

Another way you can save through the use of an umbrella scheme is through the use of HMRC P87. This is where you claim for off-settable expenses and it is possible to save an extra £500 per year when using our services in this matter.

If you are employed in a role that see you submitting mileage claims, travel costs, subsistence costs, paying for tools, safety

wear, the use of mobile phones and even booking overnight accommodation, you will find that an umbrella system is able to help you save money and make your life easier.

The level of benefit you receive will depend on your hourly rate and your personal circumstances but it is possible for many people, in a wide range of business sectors, to benefit from an umbrella set-up.

If you would like to learn more about umbrella systems and how you can benefit, please get in touch.

At Pentagon Payroll, we are committed to ensuring you receive the best standard of support when it comes to payroll services. This will enable you to focus on the work you do best. We look forward to helping you and we hope to hear from you soon.



At Pentagon Payroll, We provide you with peace of mind.



Pentagon Payroll Ltd

Limited Companies

While a lot of people and companies understand that there are benefits from setting up and operating as a limited company, many people are unsure of how to begin this process. This is where Pentagon Payroll is on hand to help you out and if you need any assistance or guidance on this matter, we are more than happy to help.

If you are considering moving from permanent to employment to being in charge of your own business or carrying out contractual work, it may be best for you to set up as a limited company. Operating as a limited company is an ideal way to stay in control of your tax requirements, all payments and invoices.

We understand that setting up and then managing a limited company can be challenging and many people find that it consumes a lot of time. There is a considerable volume of paperwork to deal with as a limited company, including filing accounts, managing corporation tax, undertaking VAT returns and self-assessment returns.

The time spent on administrative matters could be time spent on your business, so it makes sense to turn to the experts for help.

If you don't have the skills to deal with these issues or you lack the confidence to carry out this work, call on Pentagon Payroll. We are more than happy to talk you through the process and we can help you manage your payroll and tax administration matters.

We are pleased to say that we have an experienced and skilled team who are more than happy to provide you with the assistance you need. We are able to offer assistance in setting up your company so right from the

start, Pentagon Payroll is on hand to help. We know that people want to be 100% compliant so as to minimise the risk of issues arising at a later date, and this is one of the key benefits of working with Pentagon Payroll. We provide you with peace of mind.

It is fair to say that many people have concerns over tax returns, but this is an area we can take responsibility for. We ensure that your tax returns are filed correctly and on time, and we can operate your PAYE and payroll too.



Some of the most popular limited company services provided by Pentagon Payroll include:

- Professional IR35 contract checking service
- Preparing and filing statutory returns
- Preparing and filing quarterly VAT returns
- Personal PAYE/NI payment instruction
- PAYE, VAT and Corporation Tax registration
- Liaising with Companies House and HMRC on your behalf
- Dividend declarations

You want to be confident in running your organisation and at Pentagon Payroll, we are keen to provide you with peace of mind at all times. When you need a high standard of guidance and support, contact Pentagon Payroll for all of your limited company needs.



If you are looking to operate as a sole trader, or you are considering this option, contact Pentagon Payroll and we will be happy to assist.



Pentagon Payroll Ltd

Sole Traders

If you operate as a sole trader, you need every bit of help you can get. We provide a range of sole trader services that are aimed at helping people who want to focus on their main activities while being confident that their administrative duties are properly taken care of. We offer payroll, tax and administrative services that allow you to work with peace of mind.

Pentagon Payroll is committed to ensuring sole traders are fully compliant with all regulations and we can offer assistance with annual accounts.

It is vital that these accounts are managed correctly because they have so much influence and importance on your personal life and business. We have a highly skilled and experienced team and we will ensure that your annual accounts are created correctly and submitted on time.

We also know that tax returns are an issue for many sole traders but we can take the stress out of this situation.

You can be confident that your tax returns have been completed and submitted by qualified professionals, allowing you to focus on your core roles.

We are able to submit your tax returns and we can even liaise with HMRC on your behalf.

It is important that people understand there are different rules when operating as a sole trader as opposed to operating as a limited company. When operating as a limited company, you have the chance to legitimately lower your tax bill and NI contributions but there are other responsibilities associated with this set-up.


We are more than happy to offer guidance on these options and we can help you decide which set-up is best for you.

Another issue you may wish to consider is whether you should register for VAT or whether a flat rate scheme is better for your needs.

As an experienced firm, we are happy to produce your VAT returns on your behalf and we will ensure that you receive the best level of support and guidance.

If you are looking to operate as a sole trader, or you are considering this option, contact Pentagon Payroll and we will be happy to assist.





At Pentagon Payroll, we pride ourselves on providing the best range of payroll services



Pentagon Payroll Ltd

Payroll Factoring

If you are keen to take control of your cash flow, our Payroll Factoring services can be of great assistance and benefit. If you are keen to take control of your cash flow, our Payroll Factoring services can be of great assistance and benefit.

It is vital that companies understand how important cash flow is for their business. If you don't have a reliable cash flow, it doesn't matter how strong your balance sheet looks or what you project for the future, you may be in trouble.

At Pentagon Payroll, we understand that many businesses, professionals and sole traders struggle to receive on time.

This means you can spend time chasing up invoices and it may be that these situations leave you feeling stressed and over-worked, while losing time that you could spend on work.

Many companies feel that cash flow worries detract from the good work they do and a lack of cash flow is regularly cited as a barrier to expansion plans. If you are looking for a high standard of support and assistance when it comes to your cash flow, and your payroll services, rely on Pentagon Payroll for help.

Payroll factoring is often similar to the way you can borrow money from a bank but it occurs in a more commercial manner.

Payroll factoring allows you to minimise the risk your business is exposed to, it can help you gain immediate funds and it can smooth out cash flow into your business.

These are all important factors that can make the difference between success and failure for a company.

Payroll factoring has become extremely popular in recent times and it is a way for new and emerging companies to gain assistance when developing.

The system operates through the use of invoices being sold to selected brokers, by agencies, usually for a discounted rate. The broker will then collect these invoices, which provides more time for companies to operate and it ensures that money comes in when it is required.

Many businesses believe that this is better than dealing with banks or financial institutions to obtain funding.

If you are interested in payroll factoring and you would like to learn more about the process, please get in touch with Pentagon Payroll.





Pentagon Payroll Ltd

Pentagon Finance

One area in which we can provide you with viable support is through our Pentagon Finance arm. Pentagon Finance aims to assist firms in a wide range of sectors to develop and prosper through the provision of flexible and competitive finance options.

You will find that we can offer funding for projects and assets while allowing costs to be spread over a period between one and five years.

Financial flexibility is one of the most important things for businesses and we take great pleasure in being able to assist companies in this area.

It would be hard to downplay the importance of cash flow and with unsecured working capital facilities, you can be more confident about taking on the challenges you face.

We have an extensive funding portfolio and we can provide support in the following areas:

- Asset Finance - Hire Purchase and Leasing.
- Machinery, IT, Lighting, Security, Stock, Equipment etc.
- Car Finance - New, Used, Classic and Performance.
- Asset Refinance
- Refurbishment and Fit-out Finance
- Invoice /Factoring - Invoice Discounting.
- Up to 90% and Single Invoices.
- Short Term cash flow loans
- Advance against future Credit Card receipts
- Commercial Mortgages
- Bridging/ Development Loans

We appreciate the importance of business funding and we also understand the difficulties that many firms face in finding a finance solution that best suits your needs.

No matter what sector you operate in, come and speak to Pentagon Finance and we will do our best to provide you with the support you need to develop.

Services offered through Regulated Brokers:

- Company Insurance, Protection,
- Life Cover/Critical/Shareholders. These can be paid by your company SAVING up to 45% on premiums.
- Mortgages
- Finance
- Pensions
- HR Advice and Consultancy.





Pentagon Payroll Ltd

Pentagon Facilities

When it comes to running your business in the most effective manner, you need to manage and utilise technology. This means modern businesses are reliant on a technological infrastructure that allows them to utilise their working environment to the best possible effect.

With aspects like computerisation, security access systems and building management systems having the power to paralyse a company if an issue arises, modern day workplaces need to be in complete control of their facilities.

These systems and mechanisms offer comfort and security in the workplace but a problem could prevent a company from operating, which is why you need assistance from Pentagon Facilities.

Business maintenance is one of the key services that we offer but our many clients benefit from a wide range of "front of house" services.

At Pentagon Facilities, we provide an extensive range of services including cleaning, security guard services and catering in addition to the more familiar facilities management services.

We offer a dedicated facilities management team who will be on hand to manage installations and systems to a required level. Many businesses are reliant on so much work behind the scenes that a failure with these issues would see companies grinding to a halt.

With the support of Pentagon Facilities, you can concentrate on your key services, confident that we provide you with the platform that allows you to achieve success.

We are more than happy to offer you a bespoke service. At Pentagon Facilities, we listen to your requirements and will create a proposal tailored to your needs.

We aim to provide you with a solution that enhances your workplace and workforce, allowing you to concentrate on your key roles and responsibilities.

Some of the key reasons you should rely on Pentagon Facilities include:

- We offer a high standard of service that can be utilised across your workforce and workplace.
- Our support can help you to reduce costs while benefiting from our efficient services.
- Minimise risk in the workplace by hiring a professional firm that is skilled in security, safety, quality and environmental standard matters.
- You benefit by utilising their staff in key roles and by focusing on your main tasks.

When you need assistance managing the factors that help your business to operate as normal, rely on Pentagon Facilities.

- Document Management
- Latest Technology and Support to maximise efficiency, productivity and cost savings
- IT Services. Hosted and Cloud, Support and Maintenance
- Telecom Services. Hosted, Voip, Mobiles
- Security Services. CCTV, Alarms, Monitoring
- Vehicle Tracking Services
- Air Conditioning Services, Commercial Refrigeration
- Interior Services. Design, Furniture, Office Fit Outs, Refurbishment
- Energy Services. Energy Tariff Savings
- GDPR Compliance
- PAT Testing.



Pentagon Payroll Ltd

Pentagon Accountancy

Welcome to the site of PENTAGON ACCOUNTANCY are based in Reigate Surrey. Our aim is to look after the financial requirements of the small business and sole trader, supplying the information required to run the business.



A key aspect of business is having up to date management information. We will assist in the preparation of these crucial reports which enable you to make timely decisions.

We assist with preparing cash-flow models and budgets to forecast potential problems for your business and meet with you on a regular basis to ensure that there is good communication and understanding of the finances of your business at all times.

A crucial service that once adopted becomes fundamental to driving a successful business.

Regular information also allows us to do more effective tax planning for both the business and the owner.

- Book keeping & accounting
- Self-assessment
- Business start-up
- Company Secretarial
- VAT
- Personal Tax Planning



Pentagon Payroll Ltd

Pentagon Digital Services

Web Design

With good web design, you are ready for anything with your online enterprises. Your website is where you welcome guests so you want an attractive site that is easy to navigate and which speaks for you in an effective manner. We have a skilled team who will create the website you need.

SEO

It is important to be found by the people who wish to buy from or connect with you and SEO is the key to being found by potential customers and clients. At Pentagon Facilities, we have an experienced team of SEO professionals who will ensure you rank highly for the most relevant terms and phrases.

Social Media

A social media presence is essential for firms these days. Social media is where you persuade potential customers, drive traffic to your site, develop relationships, enhance your brand and show that you are the expert that customers can trust. Our social media team help you connect with your audience.



Video & Animation

In the digital era, video is essential with an increasing level of online time being spent watching videos. You need high quality video content to connect with your audience and to tell your story. At Pentagon Facilities, we offer a high standard of video and animation services that are tailored to your needs and requirements.

Content Writing

Useful content achieves so much online. High quality content drives traffic to your site, it helps people connect with what you do, it showcases your products or services in the best way and it persuades people to take action or buy. Whatever sector you are in, superior quality content defines your brand and stands you apart from your peers, which is why you should trust Pentagon Facilities with your content.

Corporate Branding

Your brand is what people think of when they hear your name. This means you want a brand that is memorable, reliable and informs people that they will receive a high standard of service. Our branding specialists will meet with you and ensure we create a brand that your audience loves and connects with.

Print-Brochure Design

While online content and communication is important, you'll find that offline communication remains vital. To make the best impression while ensuring you provide your audience with relevant information and guidance, rely on print brochure design services from a dependable firm. We offer eye-catching design that also conveys your message perfectly.



We help you to gain access to funds immediately, enabling you to smooth out the flow of cash into your business.



Pentagon Payroll Ltd

Financial Services

One of the biggest issues for companies these days is managing their cash flow and ensuring that they have the ability to grow and expand at a desired rate. This is why our Payroll Factoring and Payroll Finance Services are of interest to many organisations.

Without a reliable cash flow, your company will face difficulties. A lot of companies struggle when it comes to receiving income but with our help, you can overcome these issues.

When you are continually chasing money and issuing invoices, you are unable to focus on your key business activities.

Many companies have been derailed due to money worries, but this is why Pentagon Factoring is an obvious choice for many organisations.

Our payroll factoring services allow you to minimise the risk your company is exposed to. We help you to gain access to funds

immediately, enabling you to smooth out the flow of cash into your business.

Payroll factoring services have grown every popular in recent times and we believe this is a service that allows companies to focus on the key aspects of their business, knowing that they have a good flow of cash.

With respect to our finance services, we aim to provide companies with as much flexibility as they require.

At Pentagon Funding, we are in a position to offer project and asset funding which means your firm can spread costs over a longer period.

With arrangements in place for funding to be spread across one to five years, you can be as financially flexible as you need.

Some of the areas we can provide funding support in include:

- Asset Finance - Hire Purchase and Leasing.
- Machinery, IT, Lighting, Security, Stock, Equipment etc.
- Car Finance - New, Used, Classic and Performance.
- Asset Refinance
- Refurbishment and Fit-out Finance
- Invoice /Factoring - Invoice Discounting.
- Up to 90% and Single Invoices.
- Short Term cash flow loans
- Advance against future Credit Card receipts
- Commercial Mortgages
- Bridging/ Development Loans

Many companies find requesting assistance for factoring or funding matters to be embarrassing but our work allows your company to progress in an effective manner.

Your company shouldn't suffer due to other people's inability to pay on time. Whether you have short term issues or long term goals, Pentagon Payroll is on hand to offer you the support you require.

We can offer these services through Regulated Brokers:

- Company Insurance, Protection,
- Life Cover/Critical/Shareholders. These can be paid by your company SAVING up to 45% on premiums.
- Mortgages
- Finance
- Pensions
- HR Advice and Consultancy.



Expert advice and guidance from professionals at Pentagon Payroll



ANY
QUESTIONS
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Pentagon Payroll Ltd

Confidence and Legislation

When it comes to payroll activities, many companies decide to outsource work because they are unsure of how to fully comply with regulations. Even if you had the workforce to manage the workload, the continually updating requirements associated with many payroll services and features means that companies find peace of mind by working with professionals.

We are in a position where we can provide you with expert advice and guidance from professionals.

The fact that we carry out your payroll services for you means that you can focus on your core strengths and services while being confident that you are fully compliant with all payroll matters.

As a payroll specialist, we remain up to date with all legislation, which means that you don't have to.

Our team is on hand to provide you with confidence on all legislation matters and whether you need guidance or you would rather hand the work over to qualified professionals to undertake on your behalf, Pentagon Payroll is available to help.





Why to trust Pentagon Payroll



Pentagon Payroll Ltd

Rates and Why to Trust Pentagon Payroll

In this day and age, all companies should be keen to make savings without compromising on the quality of their work of services. With this in mind, you can rely on Pentagon Payroll.

As part of our commitment to offering you a bespoke service, we are more than happy to offer a quote on a case by case basis. Whatever your payroll needs are, you can rely on the payroll specialists who put you first, Pentagon Payroll.

It is our intention to balance the needs and requirements of all our candidates, and we aim to do the best for all parties. We have a team of specialist payroll professionals who understand the market you operate in and we will ensure you fulfil your payroll obligations on time and in full.

At Pentagon Payroll, we treat each client with respect and we look forward to assisting you with your payroll requirements.

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GROUPS



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